

Northern Kentucky Water District
Board of Commissioners
Regular Meeting
May 16, 2024

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on May 16, 2024 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present, except for Commissioner Nick Winnike and Gary Holland. Also present were Lindsey Rehtin, Amy Stoffer, Stacey Kampsen, Tom Edge, Chris Bryant, Canaan Harrison, Bill Wulfeck, Nathan Hodges, Johnathan Moor, Jennifer Strouse, Sara Sgantas, Ryan Nagel, and Jamie Decker.

Commissioner Macke called the meeting to order at 12:00 p.m., and Chris Bryant led the pledge of allegiance.

Jamie Decker with Hazen and Sawyer gave a short presentation on the District's Strategic Plan process.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on April 18, 2024.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Board unanimously approved the minutes for the regular Board meeting held on April 18, 2024.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period April 1, 2024 through April 30, 2024. On motion of Commissioner Lange, seconded by Commissioner Koester, and after discussion, the Board unanimously approved the expenditures of the District for the month of April 2024.

On motion of Commissioner Koester, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$494,516.00 from Rector Excavating, awarded a contract for the Rogers Road Water Main Replacement project with a total project budget of \$585,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$340,178.00 from Jack Gemmer and Sons Inc., awarded a contract for the Winston Hill Road and Pleasant Ridge Avenue Water Main Replacement project with a total project budget of \$415,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Koester, seconded by Commissioner Wagner, the Board unanimously rejected the bids for the 2,000 gallon and 500-gallon corrosion inhibitor bids and accepted the bids and awarded contracts for the bidders, where indicated, for each item on the bid tabulation for the purchase of chemicals and authorized staff to execute the appropriate contract documents for a one-year term.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously authorized staff to execute the applicable renewal contract documents for SCADA software support with ATR Distributing Co. Inc. for \$50,717.96 along with subsequent annual renewal cost increases within the President/CEOs change order authority, and all other necessary documents to effectuate this transaction.

On motion of Commissioner Koester, seconded by Commissioner Lange, the Board unanimously authorized Staff to execute an amendment to the engineering services agreement, and any related documents, with HDR Engineering to perform the additional On-Site GAC Reactivation Analysis in an amount not to exceed \$89,000 as these services are necessary to develop the best and most efficient solution for GAC reactivation.

On motion of Commissioner Lange, seconded by Commissioner Wagner, the Board unanimously authorized staff to negotiate and execute a contract amendment with Paycor for continued HR and payroll services because HR and payroll software services are necessary to ensure the continual operations of the District.

The Board reviewed the District’s financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses and on main breaks.

General Counsel, Director of Compliance, Communications and Regulatory Affairs Tom Edge provided the Board an update on PSC Case No. 2024-00090 – Water Commissioner Training.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of on-going projects within the 2024 5-Year Capital Budget, including highlighting one change order and expenses incurred to date and provided updates on Subdistrict HB and the Taylor Mill Storage Tank projects.

Other matters of a general nature were discussed.

On a motion by Commissioner Wagner, seconded by Commissioner Lange, the meeting was adjourned at 1:08 p.m.

CHAIRMAN

SECRETARY