

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
March 21, 2024**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 21, 2024 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present, except for Commissioner Wagner. Also present were Lindsey Rechtin, Amy Stoffer, Stacey Kampsen, Tom Edge, Chris Bryant, Daniel Vollrath, Bill Wulfeck, Mike Flynn, Nick Behrens, Kyle Ryan, Mark Raffenberg, Jarrod Mills, and Adam Smith.

Commissioner Macke called the meeting to order at 12:01 p.m., and Amy Stoffer led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on February 15, 2024.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously approved the minutes for the regular Board meeting held on February 15, 2024.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period February 1, 2024 through February 29, 2024. On motion of Commissioner Winnike, seconded by Commissioner Holland, and after discussion, the Board unanimously approved the expenditures of the District for the month of February 2024.

On motion of Commissioner Lange, seconded by Commissioner Winnike, the Board unanimously accepted the bids for Distribution Inventory Materials and authorized the purchase of Distribution Inventory Materials from all vendors listed in the bid summary.

On motion of Commissioner Lange, seconded by Commissioner Holland, the Board unanimously accepted the bid of Independence Paving LLC and awarded a one-year contract, with an option to renew the contract for an additional one-year term at staff's discretion.

On motion of Commissioner Holland, seconded by Commissioner Koester, the Board unanimously accepted the bid of \$530,554.00 from Ford Development Corp, awarded a contract for the Leslie, E. Orchard, W. Maple Water Main Replacement project with a total project budget of \$600,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$126,890.00 from Jack Gemmer & Sons Inc, awarded a contract for the Walker Lane Water Main Replacement project with a total project budget of \$165,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Holland, seconded by Commissioner Koester, the Board unanimously accepted the bid of \$237,610 from Larry Smith, Inc., awarded a contract for the Banklick Road Water Main Replacement project with a total project budget of \$290,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously authorized staff to negotiate and execute a Change Order to the Annual Pump Services Contract with National

Water Services to increase the contract price by \$145,036.00 for the repair of Pump No. 2 at Ohio River Pump Station No. 1.

On motion of Commissioner Winnike, seconded by Commissioner Holland, the Board unanimously authorized the purchase and installation of the crane and flatbed truck equipment from Meyer Truck Equipment for \$69,750.00 and authorized staff to execute any agreements or documents necessary to effectuate this transaction.

On motion of Commissioner Lange, seconded by Commissioner Winnike the Board unanimously authorized the purchase of the small dump truck from McCluskey Chevrolet for \$93,672 and the large dump trucks from Fyda Freightliner for \$279,802 and authorized staff to execute any agreements or documents necessary to effectuate this transaction.

On motion of Commissioner Holland, seconded by Commissioner Lange, the Board unanimously approved Resolution No. 050-011824 which reauthorizes the acceptance of the grant, approves the Grant Assistance Agreement, and authorizes a representative to sign all related documents.

The Board accepted the December 31, 2023, PSC Annual Report as presented.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses and on main breaks.

Director of Technology, Innovation and Business Intelligence Chris Bryant provided the Board a presentation on the upcoming Data Warehouse RFP.

General Counsel & Director of Compliance, Communications, and Regulatory Affairs Tom Edge provided the Board updates on PSC Case No. 2021-00192 – Duke Energy Special Contract, PSC Case No. 2023-00399 – Alison Patricia Van Sant v Northern Kentucky Water District, PSC Case No. 2024-00025 – Taylor Mill Water Storage Tank, PSC Case No. 2024-00026 – Bond Refinancing, and the 2024 Breakfast Briefing.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of on-going projects within the 2024 5-Year Capital Budget, including highlighting 2 change orders and expenses incurred to date and provided an update on Subdistrict HB.

Other matters of a general nature were discussed.

On a motion by Commissioner Winnike, seconded by Commissioner Lange, the meeting was adjourned at 1:15 p.m.

CHAIRMAN

SECRETARY