

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
November 16, 2023**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on November 16, 2023 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present. Also, present were Lindsey Rechtin, Amy Stoffer, Stacey Kampsen, Tom Edge, Kim Clemons, Chris Bryant, Adam Smith, Nick Behrens, Johnathan Moor, Barb Northcutt, Jenny Klute, Sara Sgantis, Matt Elberfeld, Joe Schiver, and Rob Bilott.

Commissioner Koester called the meeting to order at 12:00 p.m., and Barb Northcutt led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on October 18, 2023.

On motion of Commissioner Winnike, seconded by Commissioner Wagner, the Board recognized the retirement of Barb Northcutt and unanimously approved the Retirement Resolution for Ms. Northcutt.

On motion of Commissioner Wagner, seconded by Commissioner Holland, the Board unanimously directed staff not to opt-out of either the 3M or Dupont/Chemours Public Water Utility Settlements.

On motion of Commissioner Macke, seconded by Commissioner Lange, the Board unanimously approved the minutes for the regular Board meeting held on October 18, 2023.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period October 1, 2023 through October 31, 2023. On motion of Commissioner Wagner, seconded by Commissioner Winnike, and after discussion, the Board unanimously approved the expenditures of the District for the month of October 2023.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously accepted the bid of R & M Fence and awarded the contract in an amount not to exceed \$175,550.00 for the Fort Thomas Treatment Plant South Reservoir Fence Replacement project and authorized staff to execute the applicable contract documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Board unanimously accepted the bid of \$193,745.00 from Larry Smith, Inc. and awarded a contract for the Kentaboo Avenue Water Main Replacement project with a total project budget of \$235,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$1,065,304.00 from Lonkard Construction Company and awarded a contract for the Monte Casino Water Main Replacement project with a total project budget of \$1,250,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Macke, the Board unanimously accepted the bid of \$136,667.28 from Halo Security and awarded a contract for the Central Facility, Fort Thomas

Treatment Plant, and Taylor Mill Treatment Plant security enhancements project and authorized staff to execute the applicable contract documents.

On motion of Commissioner Lange, seconded by Commissioner Winnike, the Board unanimously approved a change order in the amount of \$448,300 with Advanced Utility Systems under the Customer Information System Contract to upgrade the District Customer Information System and authorized staff to execute the applicable contract documents.

On motion of Commissioner Winnike, seconded by Commissioner Wagner, the Board unanimously authorized staff to execute an engineering services agreement, and any related documents, with Cornwell Engineering Group to perform the desktop corrosion control treatment analysis.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board unanimously authorized staff to execute a professional services agreement, and any related documents, with Hazen and Sawyer to provide strategic planning consulting services.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously determined the date, time, and location of each regular monthly Board meeting in calendar year 2024 as the third Thursday of each month, except for the June 20, 2024, date, which shall be the fourth Thursday of the month or June 27, 2024. All regular monthly meetings will commence at 12:00 pm, at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky or by virtual teleconference as properly noticed.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses and on main breaks.

Director of Human Resources, Communications, Facilities & Fleet Kim Clemons provided the Board with an update on Benefit Renewal.

Director of Technology, Innovation and Business Intelligence Chris Bryant provided the Board an update on the Kentucky Department of Homeland Security Grant.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of on-going projects within the 2023 5-Year Capital Budget, including highlighting one change order and expenses incurred to date and provided an update on water loss.

Other matters of a general nature were discussed.

The meeting was adjourned at 1:56 p.m.

CHAIRMAN

SECRETARY