

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
September 21, 2023**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on September 21, 2023 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present. Also present were Lindsey Rechten, Amy Stoffer, Stacey Kampsen, Tom Edge, Kim Clemons, Chris Bryant, Bill Wulfeck, Kyle Ryan, Sarah Sgantas, Fred Marksberry, Adam Smith, Clyde Cunningham, Mike Flynn, Colleen Medert, and Mollie Bailey.

Commissioner Koester called the meeting to order at 12:01 p.m. and Former Commissioner Clyde Cunningham led the pledge of allegiance.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board recognized the retirement of Clyde Cunningham and unanimously approved the Retirement Resolution for Mr. Cunningham.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on August 17, 2023.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously approved the minutes for the regular Board meeting held on August 17, 2023.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period August 1, 2023 through August 31, 2023. On motion of Commissioner Wagner, seconded by Commissioner Lange, and after discussion, the Board unanimously approved the expenditures of the District for the month of August 2023.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board unanimously accepted the bid of and awarded a contract to Univar Solutions USA Inc. as primary and Chemicals Inc. as secondary for the purchase of sodium hypochlorite and authorized the execution of the applicable contract documents.

On motion of Commissioner Macke, seconded by Commissioner Lange, the Board unanimously accepted the bid from Merkle Lawncare Company and awarded a contract, with the option to extend the contract for one additional year at staff's discretion, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$116,000 from K E Rose Co. and awarded a contract for the purchase and installation of the service truck canopy equipment and authorized staff to execute any agreements or documents necessary to effectuate this transaction.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses, the reservoir solids removal project, and main breaks.

Commissioner Koester left the meeting.

Director of Human Resources, Communications, Facilities & Fleet Kim Clemons provided the Board with a review of Recruitment Strategies, the NKWD Safety Program video spotlight from Kentucky Employers' Mutual Insurance (KEMI), and Channel 12 Fighting Fraud: Water district scam warning in the Tri-State.

Legal Counsel, Manager of Legal, Compliance, and Regulatory Affairs Tom Edge provided the Board an update on the Kentucky Attorney General's Office and Kentucky Department for Libraries and Archives documents and required receipt form, and NKWD v. 3M et al., Case No. 23-AV-55555 – PFAS Litigation (MDL-2873).

Director of Technology, Innovation and Business Intelligence Chris Bryant provided the Board an update on Memorial Parkway - Verkada Camera Upgrade and the CISA Penetration Test.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of ongoing projects within the 2023 5-Year Capital Budget, including highlighting two (2) change orders and expenses incurred to date and provide an update on water loss and the airport service area.

Other matters of a general nature were discussed.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board unanimously agreed to adjourn the meeting at 1:59 p.m.

CHAIRMAN

SECRETARY