

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
April 20, 2023**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on April 20, 2023 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present. Also present were Lindsey Rechlin, Amy Stoffer, Stacey Kampsen, Tom Edge, Kim Clemons, Chris Bryant, Kristin Leadingham, Jason Miller, Mike Flynn, Matt Piccirillo, Mark Raffenberg, Steve Broering, Jenna Bareswilt, Kyle Ryan, Barry Miller, and Adam Smith.

Commissioner Koester called the meeting to order at 12:00 p.m., and Amy Stoffer led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on March 16, 2022.

On motion of Commissioner Lange, seconded by Commissioner Winnike, the Board unanimously approved the minutes for the regular Board meeting held on March 16, 2022.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period March 1, 2022 through March 31, 2022. On motion of Commissioner Wagner, seconded by Commissioner Macke, and after discussion, the Board unanimously approved the expenditures of the District for the month of March 2022.

Kristin Leadingham, CPA, with VonLehman CPA and Advisory Firm gave a presentation on the 2022 Audit Report.

On motion of Commissioner Cunningham, seconded by Commissioner Lange, the Board unanimously accepted the December 31, 2022, audit report as presented.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Board unanimously accepted the bid from Bray Trucking, Inc., and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board unanimously authorized the purchase of the street flushing truck from Brown Equipment Company for \$221,500 and authorized staff to execute any agreements or documents necessary to effectuate this transaction.

On motion of Commissioner Winnike, seconded by Commissioner Lange, the Board unanimously accepted the bids and awarded contracts for the lowest and second lowest bidders for each item on the bid tabulation for the purchase of chemicals and authorized staff to execute the appropriate contract documents for a six-month term, with staff option to extend for an additional six-month term.

On motion of Commissioner Wagner, seconded by Commissioner Winnike, the Board unanimously accepted the bid from Hydro Controls Inc. to purchase and deliver the Ohio River Pumping Station #2 Rotary Pump Control Valve.

On motion of Commissioner Lange, seconded by Commissioner Wagner, the Board unanimously accepted the bid of Rector Excavating and awarded a contract for the Ft. Henry Drive Main Replacement Project with a total project budget of \$495,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Winnike, seconded by Commissioner Macke, the Board unanimously accepted the bid of \$278,155.00 and awarded a contract to Rector Excavating, Inc. for the Hunters Green Drive Water Main Replacement project with a total project budget of \$315,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$71,420 from Larry Smith Inc., and awarded a contract for the Taylor Mill Treatment Plant Sanitary Sewer Relocation and authorized staff to execute the applicable contract documents.

On motion of Commissioner Lange, seconded by Commissioner Macke, the Board unanimously authorized staff to execute a contract with the Kentucky Transportation Cabinet for the betterment/improvement costs of \$1,191,915 for replacing the water main along KY 236.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously accepted the bid of \$6,937,500 from Glenwood Electric, Inc. and awarded a contract for the Taylor Mill Treatment Plant Emergency Generator Project with a revised total project budget of \$7,850,000 and authorized staff to execute the applicable contract documents subject to approval by the Kentucky Public Service Commission.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously approved Resolution No. 044-042023, which authorized the Board Chair, or his designee, to make application for and, upon approval, to execute an agreement with the Kentucky Office of Homeland Security (KOHS), to execute any documents which are deemed necessary by KOHS to facilitate and administer the project and to act as the authorized correspondent for this project, and also to establish necessary procurement requirements.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses and on the 2022 Audit, 2022 PSC Annual Report, and main breaks.

Director of Human Resources, Communications, Facilities & Fleet Kim Clemons provided the Board with an update on Drinking Water Week (May 7-13, 2023) event on May 11, 2023 at the FTTP.

Legal Counsel, Manager of Legal, Compliance, and Regulatory Affairs Tom Edge provided the Board an update on PSC Case No. 2022-00161 – Rate Case, and PSC Case No. 2023-00109 – Commissioner Training.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of on-going projects within the 2023 5-Year Capital Budget, including highlighting 3 change orders and expenses incurred to date and provided an update on water loss.

On a motion of Commissioner Koester, seconded by Commissioner Macke, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation on behalf of the public agency regarding claims of damage to its properties along KY 6335.

Other matters of a general nature were discussed.

Executive Session began at 1:44 p.m. and ended at 3:03 p.m. No other action taken.

The meeting was adjourned at 3:03 p.m.

CHAIRMAN

SECRETARY