

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
February 16, 2023**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on February 16, 2023 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present. Also present were Lindsey Rechtin, Amy Stoffer, Stacey Kampsen, Tom Edge, Chris Bryant, Matt Piccirillo, Mark Raffenberg, Adam Smith, Kyle Ryan, Mary Carol Wagner, and Matthew Hamstra.

Commissioner Koester called the meeting to order at 12:01 p.m., and Stacey Kampsen led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on January 19, 2023.

On motion of Commissioner Lange, seconded by Commissioner Cunningham, the Board unanimously approved the minutes for the regular Board meeting held on January 19, 2023.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period January 1, 2023 through January 31, 2023. On motion of Commissioner Wagner, seconded by Commissioner Winnike, and after discussion, the Board unanimously approved the expenditures of the District for the month of January 2023.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Board unanimously accepted the bid of and awarded a contract to Univar Solutions USA Inc. as primary and Chemicals Inc. as secondary for the purchase of sodium hypochlorite, and authorized the execution of the applicable contract documents.

On motion of Commissioner Lange, seconded by Commissioner Cunningham, the Board unanimously accepted the bid of Atlas-SSI, Inc. and awarded the contract for the Ohio River Pump Station No. 2 Traveling Screen Replacement Project with a total budget of \$335,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, after Commissioner Macke recused himself as it relates to the matter and then the Board unanimously accepted the bids of Pro Innovations, and A&A Lawncare and Landscaping and authorized staff to negotiate, award and execute contracts to maintain the water towers and pump stations with the option to renew the agreements for two additional one-year periods at staff's discretion.

On motion of Commissioner Winnike, seconded by Commissioner Macke, the Board unanimously authorized Staff to negotiate and purchase up to 12 vehicles and equipment in a total amount not to exceed the 2023 budget amount through either the Kentucky State Procurement Master Contracts, after traditional advertisement and bid process, or other Cooperative Purchasing Agreements; declare and sell the vehicles and equipment listed in the board communication as surplus; and authorized staff to execute necessary documents to effectuate these actions.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously adopted Resolution No. 042-021623 which approves and authorizes the Assistance Agreement and authorizes the Chair

and Secretary of the District to execute necessary documents or agreements and to otherwise act on behalf of the District to affect such financing.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously authorized staff to execute an engineering services agreement, and any related documents, with HDR Engineering for the Assessment of the Ohio River Intakes.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Board unanimously authorized staff to execute an amendment to the engineering services agreement with GRW Engineers, Inc. for the Taylor Mill Tank Project.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses, modifications to the monthly financial reports, the 2022 audit, main breaks, and the AMI project.

Director of Technology, Innovation and Business Intelligence Chris Bryant provided the Board an updated on implementation of credit card convenience fees.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of on-going projects within the 2023 5-Year Capital Budget, and provided an update on the procurement of potassium permanganate and the East Palestine Train Derailment water impact.

Legal Counsel, Manager of Legal, Compliance, and Regulatory Affairs Tom Edge provided the Board an update on PSC Case No. 2022-00161 – General Rate Case.

Other matters of a general nature were discussed.

The meeting was adjourned at 2:16 p.m.

CHAIRMAN

SECRETARY