

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
January 19, 2023**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on January 19, 2023 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky and via video teleconference in accordance with KRS 61.826. All Commissioners were present, except for Commissioner Winnike. Also present were Lindsey Rechten, Amy Stoffer, Stacey Kampsen, Tom Edge, Kim Clemons, Chris Bryant, Daniel Vollrath, Kyle Ryan, Cassandra Zoda, Mark Raffenberg, Colleen Medert, Adam Smith, Steve Glass, Joe Lippert, Brad Murphy, Bill Speier, Jarrod Mills, Tyler Reynolds, Nathan Hodges, Brennan Browning, Donald Issacs, and Matt Elberfeld (Campbell County Administrator). Lastly, Jeff Floyd, Eli Roberts, Aaron Back, Tommy Wong, and Luke Kidwell were present from KEMI.

Commissioner Koester called the meeting to order at 12:01 p.m. and Joe Lippert led the pledge of allegiance.

KEMI presented the Northern Kentucky Water District with the 2022 Destiny Award.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Board recognized the retirement of Joe Lippert and unanimously approved the Retirement Resolution for Mr. Joe Lippert.

The Commissioners reviewed correspondence received and articles published since the last regular Board meeting on November 17, 2022.

On motion of Commissioner Cunningham, seconded by Commissioner Lange, the Board unanimously approved the minutes for the regular Board meeting held on November 17, 2022.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period November 1, 2022 through December 31, 2022. On motion of Commissioner Wagner, seconded by Commissioner Macke, and after discussion, the Board unanimously approved the expenditures of the District for the months of November and December 2022.

On motion of Commissioner Lange, seconded by Commissioner Wagner, the Board unanimously accepted the bid of Florence Winwater Works for up to 15,000 feet of ¾-inch copper piping and up to 5,000 feet of 1-inch copper piping and authorized staff to purchase and execute any applicable purchase documents.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Board unanimously accepted the bid of \$414,445.00 and awarded a contract to the Fred A. Nemann Co. for the Fair Oaks Lane Water Main Replacement Project with a total project budget of \$500,000, and authorized staff to execute the applicable contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously authorized staff to execute an engineering services agreement, and any related documents, with Cardinal Engineering to design the Subdistrict HB Water Main Extension Project.

On motion of Commissioner Wagner, seconded by Commissioner Macke, the Board unanimously approved Resolution No. 041-011923 which accepts the grant, approves the grant Assistance Agreement, and authorizes a representative to sign all related documents.

On motion of Commissioner Lange, seconded by Commissioner Wagner, the Board unanimously approved and adopted Resolution No. 037-011923 which, in part authorizes a District Vice President to execute the applicable Kentucky Infrastructure Authority Loan Application.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously approved Resolution No. 038-011923 which accepts the grant, approves the grant Assistance Agreement, and authorizes a representative to sign all related documents.

On motion of Commissioner Cunningham, seconded by Commissioner Lange, the Board unanimously approved Resolution No. 039-011923 which accepts the grant, approves the grant Assistance Agreement, and authorizes a representative to sign all related documents.

On motion of Commissioner Wagner, seconded by Commissioner Lange, the Board unanimously approved Resolution No. 040-011923 which accepts the grant, approves the grant Assistance Agreement, and authorizes a representative to sign all related documents.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Board unanimously awarded a contract to Vertiv/HVM for High, Medium, and Low Voltage Maintenance services for a one-year term with the option to renew for two additional one-year terms and authorized staff to execute any applicable contract documents.

The Board considered the election of officers of the Board of Commissioners. The Board unanimously elected Commissioner Koester as the Chair of the Board, Commissioner Macke as Vice Chair, Commissioner Lange as Secretary, and Commissioner Wagner as Treasurer, effective February 1, 2023.

The Board reviewed the District's financial reports and Department reports.

Vice President of Finance & Support Services Stacey Kampsen updated the Board on revenues and expenses and on the 2022 audit, sales tax, and convenience fee status.

Director of Human Resources, Safety, Facilities & Fleet Kim Clemons provided the Board with an update on 2022 Performance Evaluation Results.

Legal Counsel, Manager of Legal, Compliance, and Regulatory Affairs Tom Edge provided the Board an update on PSC filings for Case No. 2022-00161 and Case No. 2022-00363.

Director of Technology, Innovation and Business Intelligence Chris Bryant provided the Board an update on changing Board meeting virtual attendance from Webex to MS Teams.

Vice President of Engineering, Production & Water Quality Amy Stoffer reviewed with the Board the status of water loss, on-going projects within the 2023 5-Year Capital Budget, including highlighting one (1) change order and expenses incurred to date.

On a motion of Commissioner Wagner, seconded by Commissioner Macke, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss proposed litigation on behalf of the District regarding properties along KY 6335. The executive session commenced at 1:40 p.m. and ended at 2:26 p.m.

After returning to open session, on a motion of Commissioner Macke, seconded by Commissioner Wagner, the Board unanimously agreed to and authorized and directed the Chair to negotiate and execute such changes to Ms. Rechlin's Employment Agreement as may be mutually agreed upon.

Other matters of a general nature were discussed.

The meeting was adjourned at 3:06 p.m.

CHAIRMAN

SECRETARY