

## Distribution Fieldman

**DEPARTMENT:** Distribution **PAY GRADE:** 3  
**SCHEDULE:** Monday-Friday, 7:30am-4pm

### Position Summary

The Distribution Fieldman performs routine duties to maintain, repair, replace and install the delivery of safe drinking water to the system. This position will involve physical labor, use of hand tools and heavy equipment, and may assist other departments to ensure water delivery throughout the system. Additionally, this position contributes to the regulatory compliance and efficient operations of the District.

### Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

- Perform routine maintenance, repair, replacement and installation on the existing water system which includes, but is not limited to: water main repairs, valve operation and replacement, water service line installation & replacements, meter move-outs, system flushing, and fire hydrants repair & replacement.
- Perform routine duties such as:
  - Operate District vehicles, service trucks, handtools and heavy equipment, such as, backhoe, bobcat, jackhammers, power saws, and dump trucks
  - Daily inspection of vehicles/equipment
  - Ability to complete tasks, when necessary, without the direction of the crew leader and/or foreman
  - Perform general maintenance activities, basic housekeeping, and the fabrication of stock from inventory (i.e. double yokes, pressure regulators, risers)
  - Assist in contacting police and fire departments to coordinate tasks like road closures, salting of roads, and flagging
  - Restore work area when job is complete
  - Ability to work on-call hours
- Ability to increase knowledge of department operations and of the water system by rotating between crews and specialty crews to contribute to the efficient delivery of water
- Ability to interact with the general public and customers to notify of water service interruptions/ restoration, and direct complaints or concerns to the appropriate personnel
- Ability to communicate to crew leader, foreman and/or supervisor issues that may hinder the efficient operation of the department/District
- Complies with company policies, including but not limited to safety concerns and incident reporting

- This description describes only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department

### **Required Education and Experience**

- High School Diploma, GED or equivalent experience
- A background in construction or related field preferred
- General working knowledge of use of hand tools and heavy equipment

### **Skilled In:**

- Good verbal and written communication skills
- Ability to read, write and use basic arithmetic and grammar
- Ability to work with customers and other employees in a courteous manner
- Basic computer skills
- Establishing and maintaining effective, fair, cooperative, collaborative and respectful relationships with internal and external colleagues, peers, work teams and workgroups.

### **Licensing/Certifications:**

- Commercial Driving License (CDL) is preferred or able to obtain within one year of employment
- Class IV Distribution License – preferred

### **Work Environment and Physical Demands**

This job requires climbing, balancing, stooping, kneeling, crouching, crawling, pushing, reaching, standing, sitting, lifting, talking, hearing and repetitive motions. Heavy Work: exerting up to 125 pounds. Environmental conditions: subject to extreme heat, cold, humidity, wetness, noise, vibration and muddy/slippery situations. Hazardous conditions: moving parts & equipment/tools, chemicals, exposure to equipment exhaust fumes and other gases when digging. Extended hours and overtime work is required/needed.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

### ***TO APPLY:***

***If you have an interest in the above named position, and you meet the listed qualifications, please complete and submit an application form which is available at [www.nkywater.org](http://www.nkywater.org) or in person at 2835 Crescent Springs Road, Erlanger, KY 41018. Applications may be submitted by email to [hr@nkywater.org](mailto:hr@nkywater.org) or mailing to 2835 Crescent Springs Road, Erlanger, KY 41018.***

**The Northern Kentucky Water District is an Equal Opportunity Employer/Minorities/Females/Disabled/Veterans.**

**Posting Date: April 17, 2018**