

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
April 25, 2017**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on April 25, 2017 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Spaulding. Commissioner Wagner arrived at 12:22 p.m. Also present were Ron Lovan, Kim Clemons, Stacey Kampsen, Amy Kramer, Jenna Canafax, Mary Carol Wagner, Mike Glowacki of Sanitation District No. 1, and Brian Dunham.

Chairperson Macke called the meeting to order at 12:12 p.m., and Ms. Clemons led the pledge of allegiance.

Ms. Clemons led the Board in a strategic planning session to review the District's Vision, Mission, and Values & Goals statements. After discussion, the Board determined that no changes were warranted.

The Board reviewed correspondence received and articles published since the last regular Board meeting on March 16, 2017.

On motion of Commissioner Koester, seconded by Commissioner Wagner, the Commissioners unanimously approved the minutes for the regular board meeting held on March 16, 2017. In addition, on motion of Commissioner Koester, seconded by Commissioner Wagner, the Commissioners unanimously approved the amended minutes for the regular board meeting held on February 16, 2017.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods March 1, 2017 through March 31, 2017. On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of March, 2017.

On motion of Commissioner Sommerkamp, seconded by Commissioner Koester, the Commissioners unanimously approved the bid by and awarding a contract to SmithCorp Inc. for the Perimeter Drive Phase 1 Water Main Replacement Project, with a total project budget of \$255,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the bid by and awarding the contract to Bray Trucking Inc. for all of the Aggregate Materials Items, with a total project budget of \$75,329, and authorized staff to execute the appropriate documents.

After a lengthy discussion by the Board, on motion of Commissioner Koester, seconded by Commissioner Wagner, the Commissioners unanimously approved the execution of the contract documents to award the purchase of flowable fill and concrete to Ideal Supplies, Inc., for a single one-year term, with the option for a one-year extension, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Len Riegler Blacktop, Inc. for the 2017 Asphalt Restoration Milling and Paving Project, and authorized staff to execute the appropriate documents.

On motion of Commissioner Koester, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Howell Contractors, Inc. for the Edgewood Water Main Replacement Project, with a total project budget of \$900,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously approved the District's acceptance of the bids by and awarding the purchase of the vehicles and equipment to the highlighted bidders in the bid tabulation. In addition, on motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously approved the following District vehicles being retired, deemed surplus property, and sold in accordance with the District's Sale or Disposal of District Property policy: (a) Vehicle #208 1999 Jeep SUV, (b) Vehicle #250 2007 Ford F-250, (c) Vehicle #265 1997 Ford F-350, (d) Vehicle #281 2002 Chevrolet Kodiak C-8500, (e) Vehicle #405 1997 Chevrolet S-10, (f) Vehicle #408 2003 Chevrolet 2500 Van, (g) Vehicle #409 2005 GMC Safari Van, (h) Vehicle #413 2000 Chevrolet Astro Van, (i) Vehicle #DT-3 2005 Eager Beaver Drag, and (j) Vehicle #580 M-2 2002 Case Super 580-M Backhoe.

Departmental reports were then provided. As part of the Engineering, Production and Distribution departmental report, Mr. Scheben gave a presentation to the Board as to the real property holdings of the District and possible surplus real property. As part of this departmental report, Ms. Kramer also reviewed with the Commissioners the status of on-going projects within the 2016 5-Year Capital Budget, including highlighting the change order since the last Board meeting and expenses incurred to date.

On motion of Commissioner Wagner, seconded by Commissioner Koester, the Commissioners unanimously agreed to move the regularly scheduled meeting for May to May 18, 2017 at 11:00 a.m.

On motion by Commissioner Cunningham, seconded by Commissioner Wagner, the meeting was adjourned at 1:52 p.m.

CHAIRMAN

SECRETARY