

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
December 15, 2016**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on December 15, 2016 at the Northern Kentucky Water District located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present. Also present were Ronald Lovan, Dave Enzweiler, Lindsey Rechlin, Amy Kramer, Mary Carol Wagner and Brian Dunham.

Chairperson Macke called the meeting to order at 12:10 p.m., and Dave Enzweiler led the pledge of allegiance.

The Board reviewed correspondence received and articles published since the last special Board meeting on November 17, 2016.

On motion of Commissioner Cunningham, seconded by Commissioner Koester, the Commissioners unanimously approved the minutes for the special board meeting held on November 17, 2016.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the periods November 1, 2016 through November 30, 2016. On motion of Commissioner Wagner, seconded by Commissioner Spaulding, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of November, 2016.

On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the proposed change order of \$94,400 from Horizon Bros. Painting Corp., Inc. for the Dudley 1040 Tank Rehabilitation project, with a project budget of \$750,000, and authorized staff to execute the appropriate contract documents.

Ms. Rechlin reviewed with the Board the responses to the requests for proposals received by the District for auditing services for the years 2016, 2017 and 2018, including the rankings established by a team of four District employees. On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the proposal by and awarding a contract to VonLehman CPAs for auditing services for the years 2016, 2017 and 2018 with the option to cancel its engagement and agreement at any time after the first year, and authorized staff to negotiate and execute the applicable contract documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's determination of the date, time and location of each regular monthly Board meeting in calendar year 2017 as the third Thursday of each month, with the exception of the June 2017 date, which shall be the fourth Thursday of the month or June 22, 2017, and the October 2017 date, which shall be the second Thursday of the month or October 12, 2017. All regular monthly meetings will commence at 12:00 p.m., at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky.

Departmental reports were then provided. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2016 5-Year Capital Budget, including highlighting the change orders since the last Board meeting and highlighting the expenses incurred to date.

Other matters of a general nature were discussed.

On a motion of Commissioner Spaulding, seconded by Commissioner Sommerkamp, the Board unanimously agreed to go into executive session under the provisions of K.R.S. 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 1:11 p.m. and ended at 1:42 p.m.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation. The executive session commenced at 1:43 p.m. and ended at 2:03 p.m.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the meeting was adjourned at 2:04 p.m.

CHAIRMAN

SECRETARY