

**Northern Kentucky Water District  
Board of Commissioners Meeting  
January 21, 2016**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on January 21, 2016 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Amy Kramer, Lindsey Rechtin, Kim Clemons, Colleen Medert, Kyle Ryan, Steve Broering and Brian Dunham.

Commissioner Sommerkamp called the meeting to order at 8:35 a.m., and Steve Broering led the pledge of allegiance.

The Board reviewed correspondence received and articles published since the last regular Board meeting on November 24, 2015. In particular, the Board and staff in attendance discussed the Flint, Michigan issue. As a result, the staff agreed to provide an update to the Board at a future meeting regarding lead services and the potential for lead in drinking water.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Commissioners unanimously approved the minutes for the regular Board meeting held on November 24, 2015.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period November 1, 2015 through December 31, 2015. On motion of Commissioner Collins, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the months of November and December 2015.

On motion of Commissioner Wagner, seconded by Commissioner Collins, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to G.M. Pipeline, Inc. for the Dayton KY 8 Water Main Replacement with a total project budget of \$550,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Collins, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Smithcorp, Inc. for the Eagle View Water Main Replacement with a total project budget of \$170,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Smithcorp, Inc. for the Barrs Branch Road Water Main Replacement with a total project budget of \$120,000, and authorized staff to execute the appropriate documents.

The Board considered the election of officers of the Board of Commissioners. On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Board unanimously agreed to elect Commissioner Macke as the Chair of the Board effective as of February 1, 2016; on motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Board unanimously agreed to elect Commissioner Cunningham as the Vice-Chair effective as of February 1, 2016; on motion of Commissioner Spaulding, seconded by Commissioner Collins, the Board unanimously agreed to elect Commissioner Wagner as the Treasurer effective as of February 1, 2016; and, on motion of Commissioner Cunningham, seconded by Commissioner Macke, the Board unanimously agreed to elect Commissioner Spaulding as the Secretary effective as of February 1, 2016.

On motion of Commissioner Spaulding, seconded by Commissioner Collins, the Commissioners unanimously ratified the signatures received on the bank signature cards and authorization forms, authorized the President/CEO or his designee to be able to authorize the appropriate signature cards and authorization forms in the future, so signings can take place without naming current officers, and appointed the President/CEO, Vice President of Finance and Support Services/CFO, Chair, and Treasurer as the current signers on the 18 accounts held at Park National Bank and BB&T.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2016 5-Year Capital Budget, including highlighting change orders and expenses incurred to date.

Other matters of a general nature were discussed.

Mr. Lovan and Mr. Dunham left the meeting at 10:45 a.m. The Commissioners then discussed employee matters.

On a motion of Commissioner Wagner, seconded by Commissioner Macke, the Board unanimously agreed to and authorized and directed the Chair to negotiate and execute such changes to Mr. Lovan's Employment Agreement as may be mutually agreed upon.

On a motion by Commissioner Wagner, seconded by Commissioner Macke, the meeting was adjourned at 11:35 a.m.

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CHAIRMAN

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SECRETARY