

**Northern Kentucky Water District  
Board of Commissioners  
Regular Meeting  
July 16, 2015**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on July 16, 2015 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present, except for Commissioner Spaulding and Commissioner Cunningham. Also present were Ron Lovan, Jack Bragg, Brian Dunham, Kyle Ryan, Kim Clemons, Amy Kramer and Jeff Schuchter.

Chairperson Sommerkamp called the meeting to order at 12:34 p.m., and Jeff Schuchter led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last board meeting, which was a Regular Meeting on June 25, 2015.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners recognized the retirement of Robert W. Buhrlage and unanimously approved the following Retirement Resolution for Mr. Buhrlage:

Whereas, Robert W. Buhrlage has provided dedicated service from January 5, 1998 to July 31, 2015 to the Northern Kentucky Water District and the community served by the District, and

Whereas, it is the intention of the District to recognize Robert W. Buhrlage for his distinguished record of service and his effective use of knowledge and experience to commendably and to the very best of his ability with honor, integrity and dignity serve the District and its constituents as a faithful employee;

Whereas, during his 17-year career, Bob contributed to projects and initiatives including, but not limited to: Facilitating a smooth employee transition during the Newport and Taylor Mill acquisitions; Co-Creation of the Employee Benefits Calculator; Conversion to Electronic Timecards; Development of Annual Labor Budget Worksheets; and Leadership on many District Events such as Employee Appreciation Luncheons, Picnics, and Health Fairs, to name only a few;

Now, therefore, the Board of Commissioners hereby recognizes the years of dedication and service given by Robert W. Buhrlage and formally extends congratulations to Bob for his service;

And Does Extend best wishes to Robert W. Buhrlage for success in all his future endeavors both professionally and personally.

This Resolution and Order shall be in full force and effect from and after its adoption at a properly held meeting of the Northern Kentucky Water District Board of Commissioners this 16<sup>th</sup> day of July 2015.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the minutes for the Regular Board of Commissioners meeting held on June 25, 2015.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period June 1, 2015 through June 30, 2015. On motion of Commissioner Collins, seconded by Commissioner Wagner, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of June, 2015.

On motion of Commissioner Wagner, seconded by Commissioner Collins, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to UWS, Inc. for the Leak Detection Services Project with a project budget of \$50,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Collins, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Hartman & Smith Construction for the Silver Grove KY 8 Water Main Replacement Project with a project budget of \$1,100,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Collins, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavation and Development, Inc. for the Evergreen Avenue and Willow Street Water Main Replacement Project with a project budget of \$125,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Collins, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's adoption and authorization of the Resolution Authorizing The Northern Kentucky Water District To File A Loan Application and Appointing Its Vice President As Its Official Project Representative With Regard to the Drinking Water State Revolving Fund Project, and authorized staff to execute the appropriate documents.

The Commissioners reviewed the District's financial reports and Department reports. As part of her report, Ms. Kramer reviewed with the Commissioners the status of on-going projects within the 2014 5-Year Capital Budget and operating budget, including providing an update that there were no change orders since the last board meeting.

Other matters of a general nature were discussed.

On a motion of Commissioner Wagner, seconded by Commissioner Collins, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(b) to discuss the future sale of the Dixie Highway property in order to protect the value of the property to be sold. The executive session commenced at 2:11 p.m. and ended at 2:27 p.m.

After returning to open session, on motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's sale of the Dixie Highway property on such terms and conditions as Mr. Lovan shall reasonably determine to be in the best interest of the District after consultation with the District's general legal counsel, and authorized Mr. Lovan to execute the appropriate documents.

On a motion by Commissioner Wagner, seconded by Commissioner Collins, the meeting was adjourned at 2:28 p.m.

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CHAIRMAN

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SECRETARY