

**Northern Kentucky Water District
Board of Commissioners
Special Meeting
March 31, 2015**

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 31, 2015 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Rusty Collinsworth, Kyle Ryan, Don Gibson, Joe Webster, Bill McGrath, Joan Verax, Mary Carol Wagner, Matt Piccirillo, Rodney Sparks, Amy Kramer, Jack Bragg, Rick Harrison, Richard Harrison, Lori Simpson, Kevin Owen, Sherril Cook, Mollie Bailey, Dave Enzweiler, Chris Hoyle, and Brian Dunham.

Chairperson Sommerkamp called the meeting to order at 12:35 p.m., and Richard Harrison led the pledge of allegiance.

The Commissioners reviewed correspondence received and articles published since the last board meeting, which was a Special Meeting on February 26, 2015.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Commissioners recognized the retirement of Richard Harrison and unanimously approved the following resolution:

Whereas, Richard Harrison has provided dedicated service from October 17, 1988 to March 31, 2015 to the Northern Kentucky Water District and the community served by the District, and

Whereas, it is the intention of the District to recognize Richard Harrison for his distinguished record of service and his effective use of knowledge and experience to commendably and to the very best of his ability with honor, integrity and dignity serve the District and its constituents as a faithful employee;

Whereas, during his 27-year career, Richard contributed to projects and initiatives including, but not limited to: Working with District staff to secure over \$18 million in grant funding and \$48 million in low interest loan funding; Participation in 8 mergers or acquisitions with other utilities; Assisting in the Development of the District's Main Replacement Program; Establishment of the District's Performance Management Program; Working with staff to make safe drinking water available to over 4,000 households through the District's Mainline Extension Program; and Assisting in the Development of the District's Master Plan;

Now, therefore, the Board of Commissioners hereby recognizes the years of dedication and service given by Richard Harrison and formally extends congratulations to Richard for his service;

And Does Extend best wishes to Richard Harrison for success in all his future endeavors both professionally and personally.

Rusty Collinsworth, Kyle Ryan, Don Gibson, Joe Webster, Bill McGrath, Joan Verax, Mary Carol Wagner, Matt Piccirillo, Rodney Sparks, Rick Harrison, Lori Simpson, Kevin Owen, Sherril Cook, Mollie Bailey, Dave Enzweiler, and Chris Hoyle then exited the meeting.

On motion of Commissioner Collins, seconded by Commissioner Spaulding, with Commissioner Macke abstaining, the Commissioners unanimously approved the minutes for the Special Board of Commissioners meeting held on February 26, 2015

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period February 3, 2015 through February 27, 2015. On motion of Commissioner Wagner, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of February, 2015.

On motion of Commissioner Collins, seconded by Commissioner Wagner, the Commissioners unanimously approved the acceptance of the bid by and awarding the contract to Building Crafts, Inc. for the Fort Thomas Treatment Plant Basin Improvements project with a total project budget of \$2,700,000, and authorized the District staff to execute the appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Commissioners unanimously approved the bids by and awarding contracts for the purchase of distribution inventory material from the various vendors listed in the bid summary attached hereto, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Hartman & Smith Construction Company for the New Linden Road Water Main Replacement Project with a total project budget of \$490,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Collins, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to JD Contracting Services, LLC for the Division Street Water Main Replacement Project with a total project budget of \$225,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Macke, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Lonkard Construction Company for the North Fort Thomas Avenue Water Main Replacement Project with a total project budget of \$300,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rose Excavating and Development, Inc. for the Shaw and Sheridan Drive Water Main Replacement Project with a total project budget of \$375,000, and authorized staff to execute the appropriate documents.

The Commissioners reviewed the District's financial reports and Department reports. As part of his financial report, Mr. Bragg provided an overview of a possible revenue adjustment as a result of the upcoming rate case filing to be submitted by mid-June, and indicated that a more detailed presentation would take place in one or more future meetings. As part of Mr. Bragg's report, a discussion of ongoing shared service opportunities with SD1 took place, including the upcoming April 1st meeting with AUS, our billing vendor.

As part of his report, Mr. Harrison reviewed with the Commissioners the status of ongoing projects within the 2014 5-Year Capital Budget and operating budget, including noting that there were no change orders since the last board meeting.

Other matters of a general nature were discussed.

On a motion of Commissioner Collins, seconded by Commissioner Wagner, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss the future sale of the Dixie Highway property in order to protect the value of the property to be sold. The executive session commenced at 2:14 p.m. and ended at 2:42 p.m.

On a motion by Commissioner Spaulding, seconded by Commissioner Collins, the meeting was adjourned at 2:42 p.m.

CHAIRMAN

SECRETARY