

**Northern Kentucky Water District
Board of Commissioners
Regular Meeting
November 20, 2014**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on November 20, 2014 at the District's facility located at 2835 Crescent Springs Road, Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Richard Harrison, Jack Bragg, Kyle Ryan, Steve Broering, Vince DiGirolamo, Jeff Floyd, Ryan Pinkston, Becca Rightmyer, Brad Murphy, Amy Kramer and Brian Dunham.

Chairperson Sommerkamp called the meeting to order at 12:36 p.m., and John Scheben led the pledge of allegiance.

A presentation was given by representatives of KEMI to again award the District with KEMI's Destiny Award.

The scheduled Strategic Planning Discussion / Training & Education update on Email Security System by Mr. Chris Bryant was cancelled due to the heavy agenda items and will be rescheduled for a future meeting.

The Commissioners reviewed correspondence received and articles published since the last Special Board meeting on October 16, 2014.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Commissioners unanimously approved the minutes for the special Board of Commissioners meeting held on October 16, 2014.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period October 1, 2014 through October 31, 2014. On motion of Commissioner Wagner, seconded by Commissioner Collins, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of October 2014.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners unanimously approved the Amendment to the Engineering Services Agreement for \$36,204 with HDR, Inc., to continue designing the Cox Road and Oliver Road Water Main Replacement Project, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Wagner, seconded by Commissioner Macke, the Commissioners unanimously approved the engineering services agreement with CT Consultants, Inc. to design the Burdsall Avenue Water Main Replacement Project and authorized staff to execute the appropriate engineering services agreement.

On motion of Commissioner Collins, seconded by Commissioner Wagner, the Commissioners unanimously approved the authorization of the President/CEO or his/her designee to agree on the District's behalf to the budgets and amounts to be invoiced under those certain Kenton County and Campbell County Interlocal Agreements for the Link-GIS partnerships, and to execute such documents and make such payments on behalf of the District as are appropriate and consistent there with, to the extent that same does not result in the District's obligation under either agreement exceeding \$60,000 per year.

On motion of Commissioner Spaulding, seconded by Commissioner Collins, the Commissioners unanimously approved the acceptance of the bid by and awarding of the contract to Dudley Construction Company, Inc. for the 16-inch Water Main Relocation at Richardson Road Pump Station with a project budget of \$60,000, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Commissioners unanimously approved the acceptance of the Amendment to the Engineering Services Agreement with HDR, Inc. to design the additional streets for the Kenton County Unserved Water Project 2012, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's authorization of the Resolution which in part authorizes the District's Vice President to sign the Loan Application, and authorized staff to execute the appropriate documents.

Prior to the review of the new budgets, Mr. Bragg noted that the District's Chairperson and Treasurer met with Mr. Bragg and Mr. Lovan and proposed budgets were reviewed and discussed. Then, after a detailed presentation by Mr. Bragg to the Board, on motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the 2015 Operating and Maintenance (O&M), 2015 Operating Capital, and the Five-Year Capital Projects Budgets (2015-2019).

The Commissioners reviewed the District's financial reports and Department reports. As part of his report, Mr. Harrison reviewed with the Commissioners the status of on-going projects within the 2014 5-Year Capital Budget, including highlighting change orders and expenses incurred to date.

On motion of Commissioner Wagner, seconded by Commissioner Cunningham, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending litigation against the District related to the Caroline Avenue retaining wall failure. The executive session commenced at approximately 3:15 p.m. and ended at 3:21 p.m.

On motion of Commissioner Cunningham, seconded by Commissioner Collins, the Board unanimously agreed to go into a second executive session under the provisions of KRS 61.810(1)(b) to discuss the future sale of the Dixie Highway property in order to protect the

value of the property to be sold. The executive session commenced at 3:21 p.m. and ended at 3:25 p.m.

Upon returning to the open meeting, on motion by Commissioner Wagner, and seconded by Commissioner Collins, the Commissioners unanimously authorized the President / CEO to negotiate and enter into a contract to sell the District's surplus Dixie Highway real property upon such terms and conditions as the President / CEO may deem in the District's best interest with consultation from the District's legal counsel.

The Commissioners and Mr. Lovan discussed the recent meeting between representatives of the District and Sanitation District No. 1 in which the two agency's representatives discussed the possibility of pursuing future joint cost-sharing projects and shared service opportunities.

On a motion by Commissioner Wagner, seconded by Commissioner Cunningham, the meeting was adjourned at 4:22 p.m.

CHAIRMAN

SECRETARY

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