

**Northern Kentucky Water District
Board of Commissioners Meeting
January 30, 2014**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on January 30, 2014 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Jack Bragg, Richard Harrison, Mary Carol Wagner, Amy Kramer, Kevin Owen, John Scheben, Colleen Medert, Becky McCormick, Bob Harthun, Dave Enzweiler, Dave Peat, Gary Long, Jeff Schuchter, Joe Webster, Rusty Collinsworth and Brian Dunham.

Commissioner Wagner called the meeting to order at 12:42 p.m., and John Scheben led the pledge of allegiance.

The Commissioners recognized and thanked representatives of the District staff for their excellent work protecting the District's water supply system and its customers following the chemical spill in the Elk River in West Virginia. The Commissioners then reviewed correspondence received and articles published since the last regular Board meeting on November 21, 2013.

On motion of Commissioner Collins, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the minutes for the regular Board meeting held on November 21, 2013.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period November 1, 2013 through December 31, 2013. On motion of Commissioner Spaulding, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the months of November and December 2013.

On motion of Commissioner Macke, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Becknell/Coghill, Inc., with a possible one-year extension, for the Installation of the New Water Services, and authorized staff to execute the appropriate contract documents.

On motion of Commissioner Collins, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the agreement with the Kentucky Transportation Cabinet for the betterment/improvement costs of \$342,531.30 for upgrading the water main along KY 16 from Sunbrite Court to Blackstone Drive, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the CSX Facility Encroachment Agreement Resolution that authorizes the District's President/CEO to execute the

agreement needed to install water mains crossing under CSX's train tracks at Fontana Road, and authorized staff to execute the appropriate documents.

On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Aqua Metrology systems for the purchase of an automated THM analyzer with a total project budget of \$65,000, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Spaulding, the Commissioners unanimously approved the bids by and awarding contracts to Tank Pro, Inc. for Part A for the Main Street Tank Renovation and to UCL, Inc. for Part B for the Johns Hill Road Tank Renovation with a total project budget of \$900,000, and authorized staff to execute the appropriate documents.

The Board considered the election of officers of the Board of Commissioners. On motion of Commissioner Wagner, seconded by Commissioner Macke, the Board unanimously agreed to elect Commissioner Sommerkamp as the Chair of the Board; on motion of Commissioner Sommerkamp, seconded by Commissioner Macke, the Board unanimously agreed to elect Commissioner Spaulding as the Vice-Chair; on motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Board unanimously agreed to elect Commissioner Macke as the Secretary; and, on motion of Commissioner Wagner, seconded by Commissioner Collins, the Board unanimously agreed to elect Commissioner Cunningham as the Treasurer.

The Commissioners reviewed the District's financial reports and Department reports. As part of his report, Mr. Harrison reviewed with the Commissioners the status of on-going projects within the 2013 5-Year Capital Budget, including highlighting change orders and expenses incurred to date.

Other matters of a general nature were discussed.

On a motion of Commissioner Cunningham, seconded by Commissioner Spaulding, the Board unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(c) to discuss pending or proposed litigation against or on behalf of the District and to protect the District's legal interests and strategy in connection with such litigation.. The executive session commenced at 2:04 p.m. and ended at 2:43 p.m. Brian Dunham departed the meeting at 2:43 p.m.

On motion of Commissioner Spaulding, seconded by Commissioner Collins, the Board unanimously agreed to go into a second executive session under the provisions of KRS 61.810(1)(f) to discuss the appointment, discipline or dismissal of an individual employee and to protect the individual's personal privacy in such discussion. The executive session commenced at 2:44 p.m. and ended at 3:17 p.m.

After returning to open session, on a motion of Commissioner Drew Collins, seconded by Commissioner Clyde Cunningham, the Board unanimously agreed to and authorized and directed

the Chair to negotiate and execute such changes to Mr. Lovan's Employment Agreement as may be mutually agreed upon.

On a motion by Commissioner Pat Sommerkamp, seconded by Commissioner Fred Macke, the meeting was adjourned at 3:20 p.m.

CHAIRMAN

SECRETARY